

# Keyboard Shortcuts (PC)

## Navigation

Action	Shortcut
Select Issue	<i>Left-Click</i>
Previous Issue	<i>or</i> k
Next Issue	<i>or</i> j
Expand Sub-Issues	
Collapse Sub-Issues	
For Large Structure	PgUp PgDn Home End
Add Column	tt
Expand All	++
Collapse All	--

## Structure Views

Action	Shortcut
Switch View	vv
Save View	vs
Save View As	vss
Revert Changes to View	vr

## Searching & Adding to Structure

Action	Shortcut
Search	Alt+ /
JQL On/Off	Alt+ j
Filter On/Off	Alt+ f
Add More On/Off	Alt+ m
Next Matching	]
Previous Matching	[
Add Issue	Ctrl+Enter
Add as Sub-Issue	Ctrl+Shift+Enter

## Standard JIRA Actions

Action	Shortcut
Operations Dialog	.
View Selected Issue	o
Edit Issue	e
Assign Issue	a
Comment on Issue	m
Edit Issue Labels	l
Actions Drop-Down	Alt+

## Changing Structure

Action	Shortcut
Move Up	Ctrl+↑
Move Down	Ctrl+↓
Indent	Ctrl+→
Outdent	Ctrl+←
Drag and Drop	Shift+Drag
New Issue	Enter
New Sub-Issue	Insert <i>or</i> Shift+Enter
Remove from Structure	Delete

## Changing Issues

Action	Shortcut
Edit Field	<i>Double-Click</i>
Edit Summary	Tab <i>or</i> F2 <i>or</i> ss
Finish & Save	Enter <i>or</i> Ctrl+Enter
Cancel Field Changes	Esc
Edit Next Field	Tab <i>or</i> Ctrl+Alt+→
Edit Previous Field	Shift+Tab <i>or</i> Ctrl+Alt+←
Edit Next Issue	Ctrl+Alt+→
Edit Previous Issue	Ctrl+Alt+←

## Selecting Issues

Action	Shortcut
Toggle Selection	Space
Select All	Ctrl+a
Select All Sub-Issues	Shift+↓
Deselect All Sub-Issues	Shift+↑
Expand Selection Down (Up)	Shift+ (Shift+↓) (Shift+↑)
Bulk Selection	Shift+PgUp Shift+PgDn Shift+Home Shift+End
Clear Selection	Escape

## Advanced

Action	Shortcut
Hide/Show Resolved	rr
Cut (Prepare to Move)	Ctrl+x
Paste (Move)	Ctrl+v
Paste Sub-Issue (Move)	Ctrl+Shift+v
Fix/Unfix View on Issue	Ctrl+.
Switch Panel	\
Show Extra Actions on the Toolbar	xx

<a href="#">View Full-Size Image</a>	ii
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