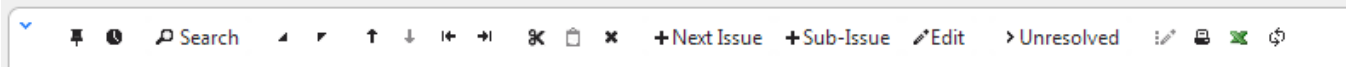
Structure Toolbar

The structure toolbar provides access to the main functions of the structure widget.



When you move mouse pointer over the toolbar, the buttons get darker. Some buttons may remain disabled (light grey) because the action cannot be carried out. For example, Bulk Change action is not possible unless you have selected several issues, and so Bulk Change button will remain light grey and not clickable in that case.

Once you move your mouse pointer over the toolbar button, a tooltip with the description of the action is shown.

Below is the table describing the set of actions available through the toolbar.

Button	Action	More Information	Keyboard Shortcut
	Pin / Unpin current issue.	Pinned Issue Mode	**Ctrl+.**
	Turn History View on and off.	Viewing History of a Structure	
Search	Turn Search on and off.	Searching and Filtering	**Alt+/**
	Expand/collapse the whole hierarchy.	Navigating Structure	**++ / --**
	Without changing the issue's parent, move the issue up/down and place it before/after the previous child - if possible.	Moving Issues Within Structure	**Ctrl+Up / Ctrl+Down**
	Unindent / Indent the issue one level, if possible.	Moving Issues Within Structure	**Ctrl+Left / Ctrl+Right**
	Cut the selected issues to the Issue Clipboard.	Issue Clipboard	**Ctrl+x** or **Command+x**
	Paste the issues from the Issue Clipboard into the structure.	Issue Clipboard	**Ctrl+v** or **Command+v**
	Remove the currently selected issues from the structure.	Removing Issues	**Delete**
Next Issue	Create an issue following the currently selected issue on the same level.	Creating New Issues	**Enter**
Sub-Issue	Create a sub-issue under the currently selected issue.	Creating New Issues	**Shift+Enter / Insert**
Edit	Edit the currently selected issue / stop editing and save changes.	Editing Issues	**F2 / ss / Tab**
Unresolved	Filter the structure to show unresolved issues only.	Searching and Filtering	**rr**
	Bulk change multiple issues.	Bulk Change	
	Open a printable page with the structure.	Printing Structure	
	Export structure to Excel format. (*On Mac OS X, this button is not shown unless switched on with **xx** keyboard shortcut.*)	Exporting Structure to XLS (Excel)	
	Turns on/off continuous updating of the Structure even if there's no user activity. (*This button is not shown unless switched on with **xx** keyboard shortcut.*)	Real-time collaboration	

You can hide/show toolbar clicking the arrow icon in the top left corner of the structure widget.