

# Keyboard Shortcuts (Mac)

## Navigation

Action	Shortcut
Select Issue	<i>Left-Click</i>
Previous Issue	<i>or</i> k
Next Issue	<i>or</i> j
Expand Sub-Issues	
Collapse Sub-Issues	
For Large Structure	
Add Column	t t
Expand All	++
Collapse All	-

## Structure Views

Action	Shortcut
Switch View	v v
Save View	v s
Save View As	v s s
Revert Changes to View	v r

## Searching & Adding to Structure

Action	Shortcut
Search	/
JQL On/Off	j
Filter On/Off	f
Add More On/Off	m
Next Matching	]
Previous Matching	[
Add Issue	
Add as Sub-Issue	

## Standard JIRA Actions

Action	Shortcut
Operations Dialog	.
View Selected Issue	o
Edit Issue	e
Assign Issue	a
Comment on Issue	m
Edit Issue Labels	l
Actions Drop-Down	

## Changing Structure

Action	Shortcut
Move Up	
Move Down	
Indent	
Outdent	
Drag and Drop	Drag
New Issue	
New Sub-Issue	
Remove from Structure	

Changing Issues

Action	Shortcut
Edit Field	<i>Double-Click</i>
Edit Summary	tab <i>or</i> ss
Finish & Save	<i>or</i>
Cancel Field Changes	esc
Edit Next Field	tab <i>or</i>
Edit Previous Field	tab <i>or</i>
Edit Next Issue	
Edit Previous Issue	

Selecting Issues

Action	Shortcut
Toggle Selection	space
Select All	a
Select All Sub-Issues	
Deselect All Sub-Issues	
Expand Selection Down (Up)	()
Bulk Selection	
Cancel Selection	esc

Advanced

Action	Shortcut
Hide/Show Resolved	rr
Cut (Prepare to Move)	x
Paste (Move)	v
Paste Sub-Issue (Move)	v
Fix/Unfix View on Issue	.
Switch Panel	\
Show Extra Actions on the Toolbar	xx
<a href="#">View Full-Size Image</a>	ii