Searching Issues

Searching in JIRA Client

Search is what JIRA Client mainly focused on. When running search you can use:

- any combinations of search conditions with ANDs, ORs or NOTs,
- sub-queries for refining the results,
- quick text search within found results,
- search of items which are not searchable in JIRA (such as votes),
- search within issues table using regular expressions.

After you have installed JIRA Client and created a connection, you can see a number of useful queries in the **Sample Queries** folder in the Navigation Area. But of course you will want to create your own search queries. To ease your task of learning the UI elements, we made a list of what you may want to search for and which UI elements and commands you can user for JIRA Client bring it to you.
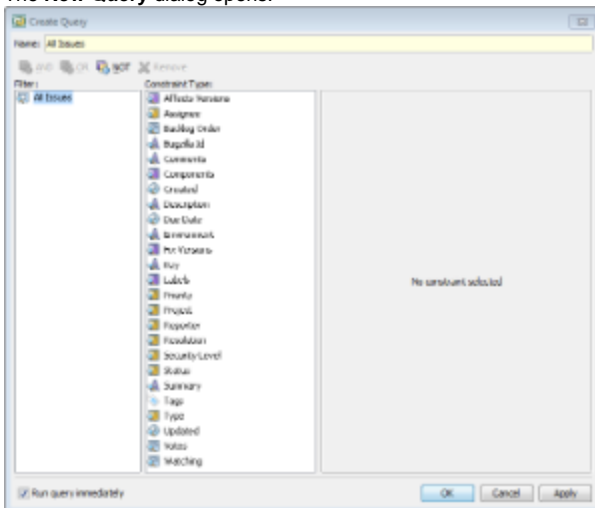
What You May Want to Find	Commands and UI Element to Use
Issue by its ID	Paste or type the ID in the **Quick Search** field over the Issues Table and press **Enter** or ▶ button to navigate to the desired issue.
Issue by its URL	Paste or type the ID in the **Quick Search** field over the Issues Table and press **Enter** or ▶ button to navigate to the desired issue.
Issues containing particular word or phrase	Type a word or phrase to look for in the **Quick Search** field over the Issues Table and press **Enter** or ▶ button to navigate to the desired issue.
All unresolved critical issues created during last 7 days	Click the **New Query** 🔍 button and set the search parameters in a **Create Query** dialog.
All issues assigned to you	Navigate to the **Sample Queries** folder, double-click the **Assigned to me** node.
All issues considered as improvements	Click the **Create Distribution** 🔲 button on the toolbar, then select **Type** field in the **Create Distribution** dialog and click **OK**.

Below you can find more details on running search.

Creating Queries

To create a query:

1. Click the **New Query** button 🔍 on the toolbar or press **F3** (**+ F3** for Macintosh).
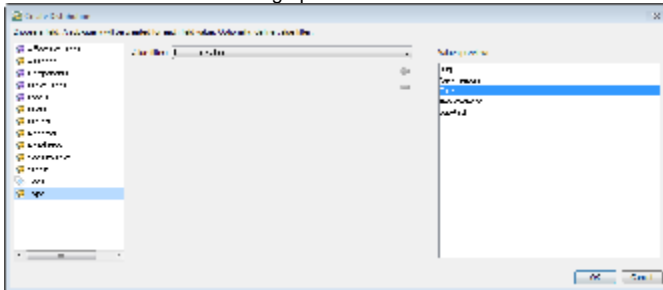   The **New Query** dialog opens.

2. Type the query name and select any desired combination of conditions with AND, OR and NOT operators and press **OK**.

Creating Distributions

Distributions help you to refine the search results as they logically split them into more details, for example, you can break down found issues by status, assignee or other property.
To create a distribution:

1. Click the **Create Distribution** [icon] button on the toolbar or press **Ctrl + D** (**+ F4** for Macintosh).
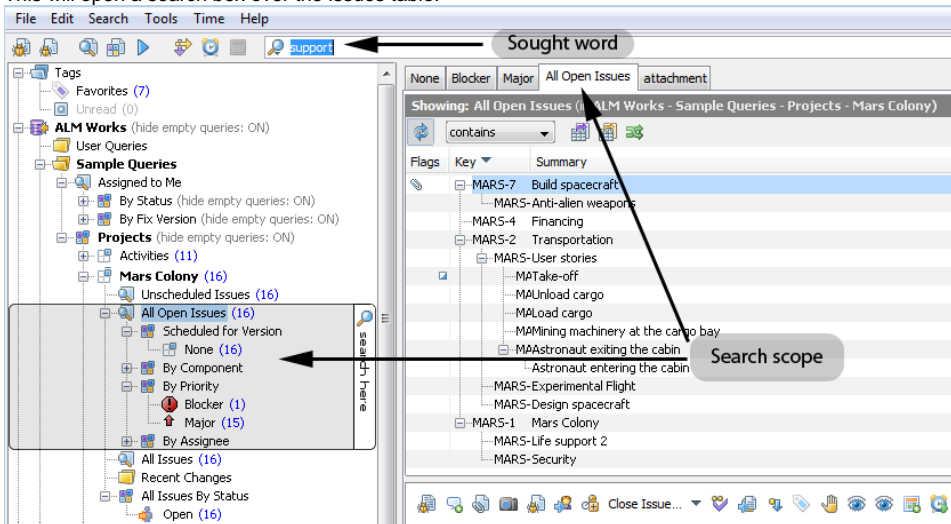   The **Create Distribution** dialog opens.

2. Select the desired search filters and click **OK**.

Running Quick Text Search

If you search returned too many results, you can narrow it down and search for a specific word within the discovered issues. To do so:

1. Press **Ctrl+Shift+F** (**+ + F**).
   This will open a search box over the issues table.

2. Type the desired word(s) and press **Enter**.

⊘ To move between the search results, use ⬆ and ⬇ buttons.

For more information, please refer to searching issues section.

See Also

- Search
- Query and sub-query
- Distribution
- Searching and Navigating through Issues