Importing Structure

When you **Import** a structure, you get a set of issues which should be in the structure and/or information on how they should be arranged in a hierarchical list. Then this information is applied to an existing structure.

For example, you can use a Filter Synchronizer to add All Open Issues to a structure (or the results of whatever Saved Filter you have), or JIRA Agile (GreenHopper) Synchronizer to rearrange issues in the structure according to their rank and epic in JIRA Agile.

> ⓘ To run Import, you must have **Control** permissions on the structure and additional permissions may be required by a specific synchronizer.

To import hierarchy into a structure:

1. Open **Manage Structures** page using top navigation Structure menu.
2. Select the structure you'd like to import into and click **Import** link.

> ⓘ If you don't see **Import** link in the Operations column, then you possibly don't have Control permissions for this structure.

3. Select a synchronizer from the drop-down list and proceed to configure import parameters.

> ⓘ If there are no synchronizers in the drop-down list, then either none are currently installed or none of the installed synchronizers support import into a structure.

4. Enter synchronizer parameters. Each synchronizer has its own parameters, so please refer to specific synchronizer documentation. If you're not yet acquainted with how this specific synchronizer works, please read the Rules section on the parameters page.
5. Click **Run Import**. When you start import, synchronizer will analyze data and possibly update the whole structure.
6. After you click Run Import and confirm the operation, a job status page is shown. When the job is marked as Finished, the synchronization is done and you can view the results by opening the affected structure.

> ⓘ When import is run, it runs under your user name and with your permissions. So if you don't have enough permissions to read values somewhere else or to view issues you'd like to import, you may not see the expected result.

> ✅ Import and Export are actually a one-time Resync. Export is resync from Structure and import is resync into Structure. If you need to run export or import periodically, you can set up a synchronizer with all the parameters but without enabling it - so no synchronization happens in the background. When you need to export or import, you can open Synchronization Settings page for the structure and run Resync. Just make sure you've selected the correct Resync direction!