

Changing Default Structure

The [default structure](#) is automatically selected when the user opens [Structure Board](#) for the first time. It is also shown when a user views the Structure widget from an issues page, if the [Auto-switch option](#) is set to *default structure*.

You can change the default structure for the entire Jira instance, as well as for specific projects.

Changing System-level Default Structure

The system-level default structure is used when no other structure has been selected or the Auto-switch option is set for issue pages (and a project-level default structure has not been specified).

1. Open the **Administration | Structure | Defaults** menu.
2. In the **System Default Structure** section, click **Change**.
3. Select the default structure and click **Apply**.



Make sure users have View [permissions](#) to the default structure. Users without view permissions will receive an error when the default structure should be displayed.

Changing Project-level Default Structure

You can select a default structure for specific projects.

1. Open the **Administration | Structure | Defaults** menu.
2. Locate the project in the **Project Default Structures** section and click **Change**. If you can't find the structure, un-check the **Show only projects with overridden default structure** checkbox.
3. Select a structure and click **Change**.
4. Or, select **Use system default** to remove the project-level default.

Project administrator can also change the project-level structure from the **Structure** tab on the project administration page, or from the options pop-up window on the **Structure** tab on the user's project page.