


Copying a Structure

With the **Copy** action, you can create a full copy of a structure, and, optionally, clone every issue in the structure.

 If you need to copy only a part of a structure, create a new empty structure and use [Issue Clipboard](#) to copy a part of the structure.

Create a Copy

To create a copy of a structure, open the [Manage Structures](#) page using the top navigation **Structure** menu. Find the structure you'd like to copy and click the **Copy** link in the Operations column.

Manage Structures

Recent

Favorite

My

Popular

Search

All


Archived

Paused

Recent Structures

This page lets you manage your recently used structures.

Name	Owner	Access	Popularity	Operations
<div>★ SAFe Planning</div> <div>Use Transformations to group stories by Sprints, Assignees, Versions, etc to see the work load distribution and do the load balancing</div>	admin (M. Reynolds)	Control	1	<div>Configure</div> <div>Views</div> <div>Delete</div> <div>Archive</div> <div>Import</div> <div>Export</div> <div>Copy</div>

 If you don't see **Copy** in the Operations column, you probably [do not have permissions](#) to create new structures.

The **Copy Structure** page will show you the information about the structure, including its size and the number of issues, [generators](#), and [synchronizers](#) it contains. If the structure contains [automation](#), you can click the **Calculate** link in the **Visible Content** section to execute the generators and see the generated content statistics.

Copy Structure "backlog"

Structure

backlog (ID 3)

Description

Owner

admin

Options

☐ Copy Quick Transformations

☐ Copy Notes Column Data

Non-automated Content

All items: 2
Issues: 0
Generators: 2 (1 inserter, 1 grouper)
Effectors: 0
Does not include generated parts.

Visible Content

All items: Not calculated
Issues: Not calculated
[Calculate](#)

Generators

Copy generators to the resulting structure ▾

Clone Issues?

☒ No — the new structure will contain the same issues as the original structure
☐ Yes — the new structure will contain copies (clones) of the issues from the original structure

Copy Structure

Cancel

Select the following options for copying the structure:

1. **Choose whether or not to include Quick Transformation and/or Notes column data.**
2. **Choose how to handle generators and generated content**, if the structure has any:
 - Copy generators to the resulting structure – the new structure will contain copies of the generators from the original structure, which will generate the same content. This is the default.
 - Replace all generators with the generated content – the new structure will contain only the generated content (issues, folders, etc.) and not the generators themselves (so the content will not automatically update with Jira changes).
 - Do not copy generators – the new structure will contain only the non-automated content from the original structure. The generators and generated parts will not be copied.
3. **Choose if you'd like to copy [synchronizers](#)**, if the structure has any. If you don't see a **Copy Synchronizers** option, either the structure does not have any synchronizers or you **do not have permission** to create synchronizers. See [Copying Synchronizers](#) for more details.
4. **Choose if you'd like to clone issues** (see [Copy vs. Clone](#)). If yes, [enter the additional parameters for the cloning process](#).

Once you've made you selections, press **Copy Structure** or **Start Cloning**.

The New Structure

The new structure is created with the following properties:

- Structure name is automatically set to "Copy of *<old structure name>* (*<date of copy>*)".
- Structure description is copied.
- View settings are copied.
- You become the owner of the copied structure.
- If you have **Control** access level to the original structure, permission rules are copied. Otherwise, permission rules for the new structure are empty (it is a private structure). To share the new structure, add [permission rules](#).

You can immediately edit the new structure's properties on the screen with the copy result.

Copy vs. Clone

When copying a structure, you can choose to have the new structure use the same issues as the original structure or clone the original issues (create copies). The following chart explains the differences:

	Copy Structure	Copy Structure & Clone Issues
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Selected answer for Clone Issues?	No	Yes
New structure created?	Yes	Yes
New structure contains:	same Jira issues as the original structure	clones (copies) of the issues from original structure
Quick?	Yes	No, a background process is launched to do issue cloning
Permissions required:	View access to the original structure Create Structure permission	View access to the original structure Create Structure permission Bulk Change global Jira permission A number of project-level permissions

For details about configuring and running cloning, see [Copying Structure and Cloning Issues](#).