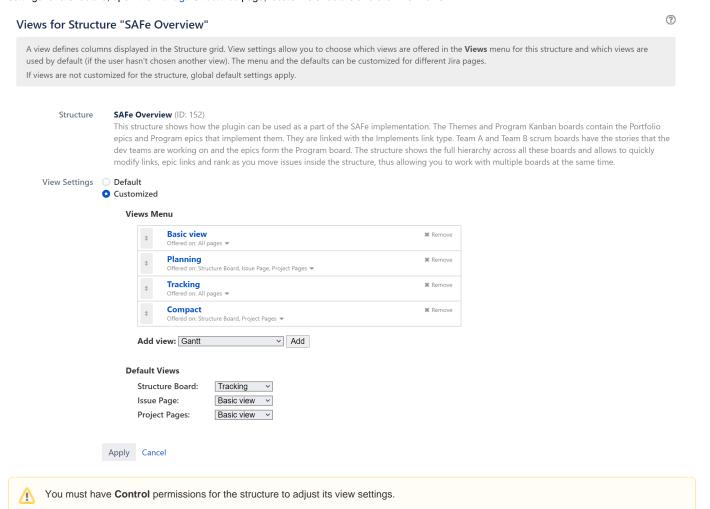
## **Customizing View Settings**

A structure's view settings determine which views are offered to the users in the Views Menu and which view is used by default. To customize view settings for a structure, open the Manage Structures page, locate the structure and click the Views link.



## Switching Between Default and Customized View Settings

Initially, each structure uses the default view settings, defined globally for all structures. To customize view settings for the structure, select the **Customized** radio button. The default settings are copied and you can adjust them to your needs.

To revert to the default view settings, select the **Default** radio button.



You can change the default global view settings if you are a Jira administrator – open the **Administration | Structure | Defaults** tab and click **C hange** in the Default View Settings section.

## Configuring Views Menu

The Views Menu section lets you select which views appear under the Associated Views section of the Views Menu for each type of Jira page.

- To add a view to the menu, select the view in the Add view drop-down and click Add
- To remove a view from the menu, click the **Remove** button
- To change a view's position in the menu, drag the view by the drag handle at the left of the view bar
- To restrict a view's appearance in the menu to some specific pages, click the Offered on: line and select the pages where you'd like this view to be used



A view is associated with a structure if it is part of the Views Menu, as defined by the structure's view settings.



## Configuring Default View

In the **Default Views** section, you can select which of the views included in the Views Menu section is the default view for a given Jira page (Structure Board, Structure Board with Issue Details, Issue Page and Project Page). Pick one view from those offered in the drop-down for each page.



If the Views Menu does not include any views for a specific page (for example, no views for Issue Page), you won't be able to configure the default view for that page.



Changes take effect when you press Apply.