



# Copying a Structure

With the **Copy** action, you can create a full copy of a structure, and, optionally, clone every issue in the structure.

 If you need to copy only a part of a structure, create a new empty structure and use [Issue Clipboard](#) to copy a part of the structure.

To create structure copy:

- 1. Open **Manage Structures** page using top navigation **Structure** menu.
- 2. Find the structure you'd like to copy and click **Copy** link in the Operations column.

 If you don't see **Copy** in the Operations column, then you probably don't have permissions to create new structures.

- The **Copy Structure** page will show you the information about the structure, including its size and the number of issues, generators, and synchronizers it contains. If the structure contains automation, you can click the **Calculate** link in the **Visible Content** section to execute the generators and see the generated content statistics.
- 3. Choose if you'd like to copy synchronizers, if the structure has any. If you don't see **Copy Synchronizers** option, then you probably don't have a permission to create synchronizers. See [Copying Synchronizers](#) for more details.
  - 4. Choose if you'd like to clone issues.
  - 5. When cloning issues, [enter additional parameters for the cloning process](#).
  - 6. Press **Copy Structure** or **Start Cloning**.

Copy Structure "Portfolio Overview with Automation"

Structure

Portfolio Overview with Automation (ID 151)

Description

This structure was built using automation.

Owner

admin (M. Reynolds)

Non-automated Content

All items: 5

Issues: 0

Generators: 5 (1 inserter, 3 extenders, 1 sorter)

Does not include generated parts.

Visible Content

All items: Not calculated

Issues: Not calculated

[Calculate](#)

Clone Issues?

☒ No — the new structure will contain the same issues as the original structure

☐ Yes — the new structure will contain copies (clones) of the issues from the original structure

Copy Structure

[Cancel](#)

## Copying Structure As-Is vs. Cloning Issues

|  | Copy Structure   | Copy Structure & Clone Issues  |
|--|--|--|
| Selected answer for <b>Clone Issues?</b> | <b>No</b>  | <b>Yes</b>   |
| New structure created?                   | Yes  | Yes  |
| New structure contains:                  | same JIRA issues as the original structure   | clones (copies) of the issues from original structure  |
| Quick?                                   | Yes  | No, background process is launched to do issue cloning   |
| Permissions required:                    | <b>View</b> access to the original structure<br><b>Create Structure</b> permission | <b>View</b> access to the original structure<br><b>Create Structure</b> permission<br><b>Bulk Change</b> global JIRA permission<br>A number of project-level permissions |

For details about configuring and running cloning, see [Copying Structure and Cloning Issues](#).

## New Structure

The new structure is created with the following properties:

- Structure name is automatically set to "Copy of *<old structure name>* (*<date of copy>*)".
- Structure description is copied.
- View settings are copied.
- You become the owner of the copied structure.
- If you have **Control** access level to the original structure, permission rules are copied. Otherwise, permission rules for the new structure are empty (it is a private structure). To share the new structure, add [permission rules](#).

You can immediately edit new structure's properties on the screen with the copy result.