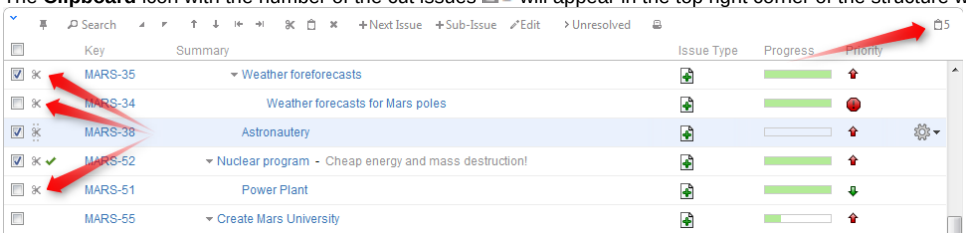
Moving Issues Within A Structure

Instead of using drag-and-drop function to move the issues within a structure, you can use the cut/paste feature. This is especially convenient, if you have a large structure and, for example, need to move some issues from the top of the structure to the bottom or the other way around.

Cut

First add the desired issues to the clipboard:

1. Select the issues you want to cut. Either select a single issue, or use multiple selection.
2. Click the **Cut** button on the structure toolbar (or press **Ctrl+x** or **Command+x**).
3. Selected issues will be put into the clipboard and marked with a small scissors icon .
4. The **Clipboard** icon with the number of the cut issues 3 will appear in the top right corner of the structure widget.



Note, that the cut issues are not removed from the structure.

If the cut issue contains sub-issues, these sub-issues are cut with their parent.

Paste

After you have cut the issues, you can now paste them back to any place in the structure:

1. If want to see the **Issue Clipboard** panel, you can open it clicking the **Clipboard** icon 3. However, this is not necessary to use the Cut/Paste function.
2. In the structure select the issue after which the issues from the clipboard should be placed.
3. Either click **Paste** button on the toolbar (or press **Ctrl+v** or **Command+v**) to place the issues **after** the selected issue at the same indentation level, or press **Ctrl+Shift+v** (or **Command+Shift+v** on Mac) to place the issues **under** the selected issue (as the children).

If the cut issue contains sub-issues, these sub-issues are pasted with their parent.

After Paste the clipboard is cleared.